

SUMMER VILLAGE OF BIRCH COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 23RD, 2025
HELD IN PERSON AT 2317 TWP RD 545. LAC STE. ANNE COUNTY, ALBERTA
AND VIA ZOOM

	PRESENT:	<p>Mayor: Dean Preston Deputy Mayor: Jan Tschudin Councillor: Eugene Dugan</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Diane Wannamaker, Administrative Assistant Shelley Vaughan, Finance Officer</p> <p>Public at Large: 0 Public on Zoom: 0</p>
1.	CALL TO ORDER	Mayor Preston called the meeting to order at 4:00 p.m.
2.	AGENDA 103-25	MOVED by Mayor Preston that the October 23 rd , 2025 Regular Council Meeting agenda be approved as presented. CARRIED
3.	MINUTES 104-25	MOVED by Mayor Preston that the Organizational meeting minutes and Regular Council meeting minutes of August 18 th , 2025 be approved as presented. CARRIED
4.	PUBLIC HEARING(S)	N/A
5.	DELEGATIONS(S)	N/A
6.	BUSINESS ARISING	N/A
7.	BYLAWS/POLICIES 105-25 <i>Bylaw 170-2025, Land Use Bylaw</i>	MOVED by Mayor Preston that Bylaw 170-2025, being a Bylaw to amend the Land Use Bylaw with respect to Legislative Updates and Short Term Rentals, be deferred to the December 18 th , 2025 meeting for further review and discussion. CARRIED

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106-25 <i>Bylaw 169-25 Nuisances and Unsightly Premises Bylaw</i>		MOVED by Mayor Preston that Bylaw 169-25, Nuisances and Unsightly Premises Bylaw be given first reading as presented. <p style="text-align: right;">CARRIED</p>
107-25		MOVED by Councillor Dugan that Bylaw 169-25, Nuisances and Unsightly Premises Bylaw be given second reading as presented. <p style="text-align: right;">CARRIED</p>
108-25		MOVED by Deputy Mayor Tschudin that consideration be given to proceed to third reading of Bylaw 169-25, Nuisances and Unsightly Premises Bylaw in one sitting. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
109-25		MOVED by Councillor Dugan that Bylaw 169-25, Nuisances and Unsightly Premises bylaw be given third and final reading. <p style="text-align: right;">CARRIED</p>
110-25 <i>Bylaw 171-25 Fire Bylaw</i>		MOVED by Councillor Dugan that Bylaw 171-2025, Fire Bylaw, being a Bylaw to establish fire services to regulate the prevention and control of fires, to regulate fire works and to authorize the recovery of fire related fees, expenses and charges, be given first reading as presented. <p style="text-align: right;">CARRIED</p>
111-25		MOVED by Mayor Preston that Bylaw 171-2025, Fire Bylaw be given second reading as presented. <p style="text-align: right;">CARRIED</p>
112-25		MOVED by Deputy Mayor Tschudin that consideration be given to proceed to third reading of Bylaw 171-2025, Fire Bylaw in one sitting. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
113-25		MOVED by Mayor Preston that Bylaw 171-2025, Fire Bylaw be given third and final reading. <p style="text-align: right;">CARRIED</p>
8. NEW BUSINESS 114-25		MOVED by Mayor Preston that the 1 st review of the Draft 2026 Operating Budget be accepted for information, and that a 2 nd review of the updated Draft 2026 Operating Budget take place at the December 18 th , 2025 Council meeting. <p style="text-align: right;">CARRIED</p>

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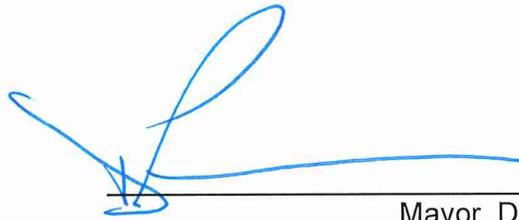
115-25		<p>MOVED by Councillor Dugan that an interim 2026 Operating Budget be passed at ½ of the approved 2025 Operating Budget and that this Interim 2026 Operating Budget cease to have any force and effect once the 2026 Operating Budget is approved.</p> <p style="text-align: right;">CARRIED</p>
116-25		<p>MOVED by Deputy Mayor Tschudin that the 1st review of the Draft 2026 Capital Budget be accepted for information, and that the Capital Budget be brought back to the December 18th, 2025 Council meeting for approval.</p> <p style="text-align: right;">CARRIED</p>
117-25		<p>MOVED by Councillor Dugan that Administration proceed with the purchase of a new laptop and financial software from Catalis (Enterprise Resource Planning) system, at an estimated cost of \$7,000.00 with these costs covered through reserves, and that future operating budgets build in the \$2,000 annual operating costs.</p> <p style="text-align: right;">CARRIED</p>
Ms. Vaughan		<p>Finance Officer Shelley Vaughan left the meeting at 4:51 p.m.</p>
118-25		<p>MOVED by Mayor Preston that the Summer Village of Birch Cove endorse the Summer Village Regional Emergency Management Partnership's 2026 budget as presented.</p> <p style="text-align: right;">CARRIED</p>
119-25		<p>MOVED by Councillor Dugan that the Summer Village of Birch Cove supports the Summer Village of South View's (Managing Partner) submission of a 2025/26 Alberta Community Partnership grant application in support of the Regional Asset and Land Management project, with no matching contribution required.</p> <p style="text-align: right;">CARRIED</p>
120-25		<p>MOVED by Deputy Mayor Tschudin that the Council for the Summer Village of Birch Cove ratify the attendance of the CAO to attend the Asset Management Project session on October 16th, 2025 and authorize the participation of the Summer Village of Birch Cove in the proposed Mattewson and Co. Asset Management Project on conditions same or similar as to those discussed on October 16th, 2025, cost to be covered equally by all participating members, and scope of work as noted to a maximum cost of \$1,000 for the Summer Village of Birch Cove.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>FINANCIALS 121-25</p>	

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		<p>MOVED by Mayor Preston that the September 30th, 2025 Income and Expense Statement and September 30th, 2025 Bank Balance, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	<p>CORRESPONDENCE 122-25</p>	<p>MOVED by Mayor Preston that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> ➤ August 8, 2025 letter from Dan Williams, Minister of Municipal Affairs advising that the 2025 Canada Community Building Fund allocation for the Summer Village of Birch Cove is \$9,069. ➤ August 27th, 2025 email from Alberta Municipalities on key messages with regard to reporting to Council on the Use of Natural Person Powers, Councillor Information Requests, Council Meeting Procedures to Manage Conflict and what/how these changes will impact municipalities in Alberta ➤ Ministerial Order No. MAG:006/25 – effective July 31st, 2025 advising that the 2025 Designated Industrial Tax Requisition (linear) be cancelled for the Summer Village of Birch Cove in the amount of \$4.26. ➤ September 22nd, 2025 mandate letter from the Premier of Alberta to the Minister of Municipal Affairs – outlining the expected commitment to deliver results, strengthen communities and build a future rooted in prosperity, opportunity and responsible governance. ➤ Summer Village of Sandy Beach – Council Organizational Chart <p style="text-align: right;">CARRIED</p>
11.	<p>COUNCILLOR REPORTS 123-25</p>	<p>MOVED by Deputy Mayor Tschudin that the Councillor reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
12.	<p>ADMINISTRATION REPORTS 124-25</p>	<p>MOVED by Councillor Dugan that the Administration reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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13.	CONFIDENTIAL MATTERS	N/A
15.	ADJOURNMENT	The meeting adjourned at 5:37 p.m.



Mayor, Dean Preston



Chief Administrative Officer, Wendy Wildman