

SUMMER VILLAGE OF BIRCH COVE
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 20TH, 2025
HELD IN PERSON AT 2317 TWP RD 545. LAC STE. ANNE COUNTY, ALBERTA
AND VIA ZOOM

	PRESENT:	<p>Mayor: Dean Preston Deputy Mayor: Dory Sample – via zoom Councillor: Steve Tymafichuk – absent</p> <p>Administration: Wendy Wildman, Chief Administrative Officer - absent Diane Wannamaker, Administrative Assistant</p> <p>Attendees: Reeve Joe Blakeman, Lac Ste. Anne County CAO Mike Primeau, Lac Ste. Anne County Water and Wastewater Manager, Ryan Sharpe, MPE Engineering Ltd.</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Preston called the meeting to order at 4:00 p.m.
2.	AGENDA 01-25	<p>MOVED by Mayor Preston that the February 20th, 2025 Regular Council Meeting agenda be approved with the following addition:</p> <p>8.h) Updated Summer Village Mapping</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 02-25	<p>MOVED by Deputy Mayor Sample that the minutes of the November 21st, 2024 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	PUBLIC HEARING(S)	N/A
5.	DELEGATIONS(S) <i>Lac Ste. Anne County delegation</i> 4:00 p.m. <i>The delegation left the meeting at 4:10 p.m.</i>	<p>Lac Ste. Anne County representatives attended the meeting to discuss items of mutual interest – priority will be wastewater.</p> <p>Reeve – Joe Blakeman CAO – Mike Primeau Water & Wastewater Manager, Ryan Sharpe, MPE Engineering Ltd.</p>

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	03 -25	<p>MOVED by Mayor Preston that the discussion with Lac Ste. Anne County representatives and MPE Engineering Ltd. with regard to items of mutual interest with the priority being wastewater be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
6.	BUSINESS ARISING 04-25	<p>MOVED by Mayor Preston that the discussion on the implementation of a Special Tax within the Summer Village of Birch Cove be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
7.	BYLAWS/POLICIES	
8.	NEW BUSINESS 05-25	<p>MOVED by Deputy Mayor Sample that the Summer Village of Birch Cove appoints Angela Duncan Returning Officer for the 2025 Municipal Elections, with services provided via Wildwillow Enterprises Inc.</p> <p style="text-align: right;">CARRIED</p>
	06-25	<p>MOVED by Mayor Preston that Diane Wannamaker be appointed Substitute Returning Officer for the 2025 Municipal Election for the Summer Village of Birch Cove.</p> <p style="text-align: right;">CARRIED</p>
	07-25	<p>MOVED by Mayor Preston that Nomination Day for the Summer Village of Birch Cove be held on Saturday, June 21st, 2025 from 10:00 a.m. to 12:00 noon, at the Community Cookhouse located at Lot R2, Plan 2684MC.</p> <p style="text-align: right;">CARRIED</p>
	08-25	<p>MOVED by Mayor Preston that the Election Day for the Summer Village of Birch Cove be held on Saturday, July 19th, 2025 from 10:00 a.m. to 7:00 p.m. at the Community Cookhouse located at Lot R2, Plan 2684MC.</p> <p style="text-align: right;">CARRIED</p>

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09-25	<p>MOVED by Mayor Preston that the Advance Poll date for the Summer Village of Birch Cove be held on Monday, July 14th, 2025 from 4:00 p.m. to 7:00 p.m. at the Community Cookhouse, located at Lot R2, Plan 2684MC and that the Summer Village foregoe the use or provision of Special Ballots.</p> <p style="text-align: right;">CARRIED</p>
10-25	<p>MOVED by Deputy Mayor Sample that Election Notices, as required or necessary, shall be provided via mailout to all property owners, in addition to the regular notices on the website, community newsletters and All-Net.</p> <p style="text-align: right;">CARRIED</p>
11-25	<p>MOVED by Mayor Preston that the Summer Village of Birch Cove participate in the Election 2025 Candidate Orientation Workshop for potential candidates, being hosted by Wildwillow Enterprises Inc. and the Town of Stony Plain.</p> <p style="text-align: right;">CARRIED</p>
12-25	<p>MOVED by Mayor Preston that Council and/or Administration be approved to attend the Alberta Municipalities Municipal Leaders Caucus and Presidents Summit on March 5th to 7th, 2025 at the Westin Hotel in Edmonton.</p> <p style="text-align: right;">CARRIED</p>
13-25	<p>MOVED by Mayor Preston that the discussion from the County of Barrhead No. 11 regarding contracted Community Peace Officer services be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
14-25	<p>MOVED by Deputy Mayor Sample that Policy C-COU-REM-1, Council Remuneration and Expense Reimbursement be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
15-25	<p>MOVED by Mayor Preston that Renee Jackson, Director of Emergency Management (DEM) be reimbursed \$150.00/day for three days of Incident Command System 300 training in Fort Saskatchewan and \$.70/kilometer for travel for the three days.</p> <p style="text-align: right;">CARRIED</p>

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	16-25	<p>MOVED by Mayor Preston that the 2nd review of the Draft 2025 Operating and Capital Budget be accepted for information, and that Administration make changes to this Draft 2025 Operating and Capital Budget as directed at meeting time, and that a 3rd and final approval of the updated Draft 2025 Operating and Capital budget take place at the April 17th, 2025 Council meeting.</p> <p style="text-align: right;">CARRIED</p>
	17-25	<p>MOVED by Mayor Preston that the Summer Village contract Highland Surveys for updated mapping of the Summer Village for its' Land Use Bylaw at a cost of \$1,000 plus GST.</p> <p style="text-align: right;">CARRIED</p>
9.	FINANCIALS 18-25	<p>MOVED by Mayor Preston that the January 31st, 2025 Income and Expense Statement as included in the Draft Budget be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
10.	CORRESPONDENCE 19-25	<p>MOVED by Mayor Preston that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> ➤ November 28th, 2024 article – Red Deer Advocate regarding fire response refund situation. ➤ December 2nd, 2024 Edmonton Journal article regarding provincial funding for fire protection – Alberta Municipalities advocating. ➤ Alberta Municipalities – current events – news for December 6th, 2024. ➤ Alberta Municipal Affairs, December 5th, 2024 correspondence regarding the 2024 Assessment Year Modifiers (AYM's). AYM's serve as a cost index, adjusting the assessment values of regulated properties each year. ➤ Association of Summer Villages of Alberta - 2024 Year in Review – Newsletter. ➤ Alberta Municipalities – December 12th, 2024 announcement that Mr. Dana Mackie has been appointed as new Cief Executive Officer effective January 2nd, 2025. ➤ Holiday Newsletter from Municipal Planning Services outlining staff compliments and the opportunity to Provide "Planning 101" training for Councils, Administration etc.

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		<ul style="list-style-type: none"> ➤ Ministerial Order – MAG:006/24, Designated Industrial Property (DIP) Requisition Assessment and 2024 & DIP Quick Facts. ➤ January 23rd, 2025 letter from Alberta Municipal Affairs re: 2024 Tax Year Balances for the Provincial Assessment Rolls ➤ January 24th, 2025 letter from Alberta Municipal Affairs re: 2024 Tax Year – Reconciled Designated Industrial (DI) Property Requisition, Birch Cove's Requisition is \$4.39 and as per Government Policy Credit, 2024 requisitions under \$1,000 are cancelled. <p style="text-align: right;">CARRIED</p>
11.	COUNCILLOR REPORTS 20-25	<p>MOVED by Mayor Preston that the Councillor reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
12.	ADMINISTRATION REPORTS 21-25	<p>MOVED by Mayor Preston that the Administration report be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
13.	CONFIDENTIAL MATTERS	N/A
15.	ADJOURNMENT	The meeting adjourned at 5:10 p.m.



 Mayor, Dean Preston



 Chief Administrative Officer, Wendy Wildman