

**Summer Village of Birch Cove**

**Bylaw No. <sup>164</sup>165-2024**

**BEING A BYLAW OF THE SUMMER VILLAGE OF BIRCH COVE, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF CHIEF ADMINISTRATIVE OFFICER.**

**WHEREAS** Section 205 of the Municipal Government act, being Chapter M-26 of RSA 2000 and any amendments thereto, directs that a municipality shall establish the position of Chief Administrative Officer;

**NOW THEREFORE**, the Council of the Summer Village of Birch Cove in the Province of Alberta, duly assembled, hereby enacts as follows:

1. There shall be in and for the Summer Village of Birch Cove a Chief Administrative Officer.
2. The Chief Administrative Officer shall be appointed by resolution and may be engaged by an Employment Contract.
3. All aspects of employment not addressed by the Employment Contract shall be addressed by the Personnel Policy.
4. The Council may, by resolution, appoint an acting Chief Administrative Officer and prescribe his/her duties, who shall act during illness, absence or other incapacity that may prevent the Chief Administrative Officer from performing the duties of his/her office.

That bylaw 110-13: the appointment of Chief Administrative Officer to be rescinded.

Read a First time this \_\_\_\_\_ 21<sup>st</sup> day of November, 2024.

Read a Second time this \_\_\_\_\_ 21<sup>st</sup> day of November, 2024.

Unanimously Consented for Third Read this \_\_\_\_\_ 21<sup>st</sup> day of November, 2024.

Read a Third and Final time this \_\_\_\_\_ 21<sup>st</sup> day of November, 2024.



Mayor, Dean Preston



CAO, Wendy Wildman