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| **1.** | **Call to Order** |  |  |
| **2.** | **Agenda** | a) | Thursday, June 20th, 2024 Regular Council Meeting  *(that Council approve as is or as amended)* |
| **3.** | **Minutes:**  *Pages 1-4* | a) | Thursday, April 18th, 2024 Regular Council Meeting  *(approve as presented or with amendments)* |
| **4.** | **Public Hearings:** |  | N/A |
| **5.** | **Delegations/**  **Appointments:** |  | N/A |
| **6.** | **Business Arising:** | a) |  |
| **7.** | **Bylaws & Policies** | a) | N/A |
| **8.** | **New Business:** | a) | Tennis/Basketball Court – at the April 18th, 2024 meeting, the quote provided by CCZ Contracting for the earth works required around the tennis/basketball court was $21,531.26. As the quote provided was originally submitted in December of 2023, there has been a change in scope with the addition of sod and fencing and an increase in costs. A new quote was provided in the amount of $52,040.29, to be funded through grant funding for the project.  *(that the new quote provided by CCZ Contracting for the earth works required around the tennis/basketball court be ratified as submitted in the amount of $54,040.29, cost to be funded by available grant funds)* |
|  | *Page 5* | b) | Assessment Services – After 27 years of service, Doug Smith (Smith Assessment Services) has given notice that he is terminating his services with the Summer Village. He has indicated that he will be available for any assessment inquiries until August 7th, 2024. We are currently paying $2,000/A for assessment services, which has been very reasonable considering the market today. We have received a quote from Municipal Assessment Services Group Inc. (MASG - whom we are using in many of our municipalities) and they have given a schedule of quotes as attached. As well, because the system that Mr. Smith has used for the Village, is no longer available for use. Therefore there will be a conversion of data cost for the new service in addition to the new fees. MASG has reached out to Catalis and the cost of conversion was quite high, so they have opted to complete the conversion by hand if awarded the contract. It is estimated that the work will require approximately 25 hours, at $90/hour for a cost of $2,250. If this takes less time, the lower amount will be invoiced, if more time is required, the cost to convert will be capped at $2,250.  *(that the Summer Village of Birch Cove enter into an agreement with Municipal Assessment Services Group Inc. for assessment services for a \_\_\_\_\_\_\_year term at a cost of \_\_\_\_\_\_\_\_\_, and further that the MASG be contracted to provide the conversion of data at a capped cost of $2,250)* |
|  | *Page 6* | c) | Policy A-FIN-TAX-2, Tax Roll Address Change – attached please find proposed policy outlining the procedure for address changes to tax rolls. There are times when individuals change their address and notify the Summer Village and are unaware that the change should also be made at Land Titles. This Policy gives Administration the opportunity to change the address on the tax roll to ensure tax notices are going where they should while also advising residents of the requirement to change their address at the Land Titles office.  *(that Policy A-FIN-TAX-2, Tax Roll Address Change be approved as presented, or amended)*  *(some other direction as given by Council at meeting time)* |
|  | *Pages 7-8* | d) | Municipal Accountability Program Cycle 2 – Scheduling for 2024/25 – the Summer Village of Birch Cove has been notified that a Municipal Accountability Program (MAP) review has been selected to participate in a MAP review during the 2024/25 program year. The Summer Village did go through this process in 2019, and although it was brought before Council, we were not able to locate any documentation on the outcome. In the next few months, Administration will be reviewing the requirements to ensure we are meeting all our legislative obligations.  *(that the Municipal Accountability Program Cycle 2 review for the Summer Village of Birch Cove in 2024/25 be accepted for information)* |
|  | *Pages 9-21* | e) | Local Government Fiscal Framework Memorandums of Agreement -  With the new Local Government Fiscal Framework (LGFF) for capital and operating funding starting this year, municipalities are required to enter into new funding agreements regarding these grants. The agreements are included in your meeting package and cover April 1, 2024 until March 31, 2034. We will receive LGFF Capital funding in 2024 in the amount of $66,991 and LGFF Operating funding in the amount of $9,230, please see attached letter dated May 21st, 2024 from Minister Ric McIver for information.  *Recommendation:*  *(that the Summer Village of Birch Cove Council approve and authorize execution of the Memorandums of Agreements between His Majesty in Right of Alberta (Alberta Government) and the Summer Village of Birch Cove regarding the Local Government Fiscal Framework Capital and Operating Programs for the period April 1st, 2024 to March 31st, 2024)*  *Or*  *(other direction as given at meeting time)* |
|  |  | f) | Land Use Bylaw Discussion – Deputy Mayor Sample has requested that Short Term Rentals be placed on the agenda for consideration to move forward with amendments to the Land Use Bylaw addressing this issue.  *(direction as given by Council at meeting time)* |
|  | *Page 22* | g) | Alberta Summer Villages Association – June 5th, email is attached regarding the deadline for call of resolutions at the Annual General Meeting on October 17th. If there are any resolutions that Council would like to submit for consideration to the ASVA the deadline is August 25th, 2024.  *Recommendation:*  *(that the Summer Village of Birch Cove accept the call for resolutions for the Alberta Summer Villages Association Annual General Meeting for information.)*  *or*  *(some other direction as given by Council at meeting time)* |
|  | *Page 23* | h) | Regional Municipalities Meeting – please refer to the attached June 4th, 2024 email from Cindy Suter of Lac Ste. Anne County with a save the date invite for the next RMM scheduled for Friday October 4th, 2024 9:30 a.m. to 3:30 p.m. at the Alberta Beach Seniors Center. Agenda items to be to them one week in advance.  *(authorize attendance of Council and Administration to attend the Regional Municipalities Meeting being hosted by Lac Ste. Anne County at the Alberta Beach Seniors Centre on Tuesday, October 4th, 2024 commencing at 9:30 am)* |
|  |  | i) | Order to Remedy Dangers & Unsightly Property – on May 29th, 2024 an Order to Remedy Dangers & Unsightly Property was forward to the landowners of Plan 2684MC, Block 2, Lot 18 in Birch Cove. The deadline to remedy the condition(s) was as follows: apply for all necessary municipal and provincial permits for the demolition of the buildings within 14 days of the date of delivery of the letter, provide the Summer Village written confirmation that a contractor has been retained to complete the demolition and reclamation within 15 days of delivery and complete the demolition within 30 days of delivery of the letter. As two of the deadlines have passed, Administration is requesting next steps in enforcing the Order. Further information to be provided at meeting time.  *(direction as given by Council at meeting time)* |
|  | *Page 24* | j) | Summer Villages Lac Ste. Anne County East Summer Meeting – June 22nd, 2024 – the noted meeting is scheduled for Saturday, June 22nd, 2024 at 9:00 a.m. at the Agriplex in Alberta Beach.  *(authorize attendance of Council to the Summer Villages Lac Ste. Anne County East Summer Meeting at the Alberta Beach Agriplex on Saturday, June 22nd, 2024 commencing at 9:00 am)*  *(accept for information)* |
|  |  | k) |  |
|  |  | l) |  |
|  |  | m) |  |
| **9.** | **Financial** |  | Income and Expense Statement – May 31st, 2024  *(that the May 31st, 2024 Income and Expense Statement be accepted as presented)* |
| **10.** | **Correspondence**  *Pages 25-28* | a) | April 30th, 2024 News Release, Alberta Municipalities – calls Bill 20 a power grab by provincial government |
|  | *Pages 29-57* | b) | May 14th, 2024 email - Alberta Summer Villages Association Bill 20 Information – from Brian Waterhouse, Vice President, ASVA Townhall with Municipalities |
|  | *Pages 58-62* | c) | May 24th, 2024 – letter from Ric McIver, Minister regarding the recent amendments to Bill 20: the Municipal Affairs Statutes Amendment Act, 2024 |
|  | *Pages 63-64* | d) | Association of Summer Villages 2024 Spring Newsletter |
|  | *Pages 65-66* | e) | May 21st, 2024 – letter from Ric McIver, Minister advising of the 2024 Local Government Fiscal Framework (LGFF) funding for Birch Cove, LGFF Capital is $66,991, Operating is $9,230. |
|  |  | f) |  |
| **11.** | **Council Reports** | a)  b)  c) | Mayor  Deputy Mayor  Councillor  *(that the Council Reports be accepted for information)* |
| **12.** | **Chief Administrative Officer Report**  *Page 65* | a)  b)  c)  d)  e) | All-Net  Organizational Meeting  Development Officer Report  To Do List  Working Well Workshop - Information  *(that the Chief Administrative Officer Reports be accepted as information)* |
| **13.** | **Confidential Matters** |  | Disclosure Harmful to Personal Privacy – Section 17, Freedom of Information Personal Privacy – Pier Fund |
| **14.** | **Adjournment** |  |  |

Next Meetings:   TBD