**A BYLAW OF THE MUNICIPALITY OF BIRCH COVE, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE POSITION OF DESIGNATED OFFICER**

**WHEREAS,** pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

**AND WHEREAS**, pursuant to section 627.1 of the *Municipal Government Act*, the council of a municipality must appoint a designated officer to act as the clerk of the Subdivision and Development Appeal Board having jurisdiction in the municipality.

**NOW THEREFORE,** the Council of the Summer Village of Birch Cove, in the Province of Alberta, duly assembled, enacts as follows:

1. The Subdivision and Development Appeal Board Clerk is the designated officer for the purpose of the following section of the *Municipal Government Act*:

627.1(1) A council that establishes a subdivision and development appeal board must appoint, and a council that authorizes the establishment of a subdivision and development appeal board must authorize the appointment of, one or more clerks of the subdivision and development appeal board.

2. That as the Summer Village has entered into an agreement with Milestone Municipal Services for the provision of Subdivision and Development Appeal Board services within the Summer Village, Emily House and Cathy McCartney be appointed Subdivision and Development Appeal Board Clerks for the Summer Village of Birch Cove.

3. THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 19th day of October, 2023.

Read a second time on this 19th day of October, 2023.

Unanimous Consent to proceed to third reading on this 19th day of October, 2023.

Read a third and final time on this 19th day of October, 2023.

Signed this 19th day of October, 2023.

Mayor, Steven Tymafichuk

Chief Administrative Officer, Wendy Wildman