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|  | **PRESENT:** | Mayor: Steven Tymafichuk  Deputy Mayor: Dory Sample  Councillor: Dean Preston  Administration: Wendy Wildman, Chief Administrative Officer  Diane Wannamaker, Administrative Assistant    Attendees: 1 via zoom, 3 in person  Public at Large: 0 |
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| **1.** | **CALL TO ORDER** | Mayor Tymafichuk called the meeting to order at 4:01 p.m.  Mr. Carlos Yoneliunas arrived for the meeting at 4:01 p.m.  Mr. Tony Sonneleitner arrived for the meeting at 4:01 p.m. |
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| **2.** | **AGENDA**  113-23 | **MOVED** by Mayor Tymafichuk that the October 19th, 2023 Regular Council Meeting agenda be approved with the following addition:  6.b) Delegation – Carlos Yoneliunas – Short Term Rentals discussion  **CARRIED** |
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| **3.** | 0MINUTES 114-23  115-23 | **MOVED** by Mayor Tymafichuk that the minutes of the August 17th, 2023 Organizational Meeting be approved as presented.  **CARRIED**  **MOVED** by Mayor Tymafichuk that the minutes of the August 17th, 2023 Regular Council Meeting be approved as presented.  **CARRIED** |
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| **4.** | **PUBLIC HEARING(S)** | N/A |
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| **5.** | **DELEGATIONS(S)**  Tara Preston  (via zoom)  116-23  117-23 | Ms. Tara Preston arrived for the meeting at 4:08 p.m. on behalf of the Birch Cove Community League regarding the following:   * Inclusion of Information in the May tax mail out * Details on Council financial support ($1,900 gift) * Participation at the May Town Hall * Details on kayak launch ownership, payment and record keeping * Clarification Kenny Awards, who administers these awards * Frame structure deterioration of the village entrance Birch Cove sign   **MOVED** by Mayor Tymafichuk that the discussion with Tara Preston with regard to the Birch Cove Community League be accepted for information.  **CARRIED**  Ms. Preston left the meeting at 4:20 p.m.  **MOVED** by Mayor Tymafichuk moved that Council accept the discussion with Carlos Yoneliunas regarding Short Term Rentals in the Summer Village of Birch Cove for information.  **CARRIED** |
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| **6.** | **BUSINESS ARISING**  118-23  Carlos Yoneliunas  119-23  Tony Sonnleitner  120-23 | **MOVED** by Mayor Tymafichuk that the current Bylaw and Policy Report be accepted for information, along with the discussion at meeting time.  **CARRIED**  Mr. Yoneliunas left the meeting at 5:12 p.m.  **MOVED** by Deputy Mayor Sample that Council accept the discussion on Short Term Rentals for information and further that amendments to the Land Use Bylaw regarding same be brought back to the next meeting for further discussion and action.  **CARRIED**  Mr. Sonnleitner left the meeting at 5:24 p.m.  **MOVED** by Councillor Preston that Council appoint Victoria Message as Integrity Commissioner for the Summer Village of Birch Cove.  **CARRIED** |
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| **7.** | **BYLAWS/POLICIES**  121-23  122-23  123-23  124-23  125-23  126-23  127-23  128-23  129-23  130-23  131-23  132-23  133-23  134-23  135-23  136-23  137-23  138-23 | **MOVED** by Mayor Tymafichuk that Council give 1st reading to Bylaw 154-2023, Subdivision & Development Appeal Boards as presented.  **CARRIED**  **MOVED** by Deputy Mayor Sample that Council give second reading to Bylaw 154-2023 as presented.  **CARRIED**  **MOVED** by Councillor Preston that Council give unanimous consent to consider third reading of Bylaw 154-2023 as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Tymafichuk that Council give third and final reading to Bylaw 154-2023 as presented.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council give 1st reading to Bylaw 155-2023, Establishing the Position of Designated Officer (Subdivision & Development Appeal Board) as presented.  **CARRIED**  **MOVED**  by Councillor Preston that Council give second reading to Bylaw 155-2023 as presented.  **CARRIED**  **MOVED** by Deputy Mayor Sample that Council give unanimous consent to consider third reading of Bylaw 155-2023 as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Tymafichuk that Council give third and final reading to Bylaw 155-2023 as presented.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council approve the agreement with Milestone Municipal Services to provide Subdivision and Development Appeal Board services to the Summer Village and authorize execution.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council give 1st reading to Bylaw 156-2023, a Bylaw to Establish a Planning & Subdivision Authority as presented.  **CARRIED**  **MOVED** by Councillor Preston that Council give second reading to Bylaw 156-2023 as presented.  **CARRIED**  **MOVED** by Councillor Preston that Council give unanimous consent to consider third reading of Bylaw 156-2023 as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Tymafichuk that Council give third and final reading to Bylaw 156-2023 as presented.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council give 1st reading to Bylaw 157-2023, a Bylaw to Establish the Position of Designated Officer, Assessment Review Board (ARB) 1st reading as presented.  **CARRIED**  **MOVED** by Councillor Preston that Council give second reading to Bylaw 157-2023 as presented.  **CARRIED**  **MOVED** by Deputy Mayor Sample that Council give unanimous consent to consider third reading to Bylaw 157-2023 as presented.  **CARRIED UNANIMOUSLY**  **MOVED** by Mayor Tymafichuk that Council give third and final reading to Bylaw 157-2023 as presented.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council approve Policy C-COU-PAR-1, Public Participation Policy and Public Participation Plan as presented.  .  **CARRIED** |
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| **8.** | **NEW BUSINESS**  139-23  140-23 | **MOVED** by Deputy Mayor Sample that the Summer Village of Birch Cove request Alberta Municipal Affairs attend in the region to deliver the Council Roles and Responsibilities training and that the Summer Village of Birch Cove participate with regional counterparts to share the cost of this training.  **CARRIED**  **MOVED** by Mayor Tymafichuk that Council accept the invitation to attend the Regional Municipalities Meeting held in Alberta Beach on October 17th, 2023 for information.  **CARRIED** |
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| **9.** | **FINANCIALS**  141-23  142-23 | **MOVED** by Mayor Tymafichuk that the Income and Expense Statement as of September 20th, 2023 be accepted for information.  **CARRIED**  **MOVED** by Deputy Mayor Sample that an Interim 2024 Operating Budget be passed at ½ the 2023 Approved Operating and Capital Budget, and that this Interim 2024 Operating Budget cease to have any force and effect once the 2024 Operating and Capital Budget is approved.  **CARRIED** |
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| **10.** | **CORRESPONDENCE**  143-23 | **MOVED** by Mayor Tymafichuk that the following correspondence be accepted for information:   * Alberta Municipalities – Sept. 16/23 email from President, Cathy Heron regarding Energy Associates International (EAI’s) recent misinformation campaign * Yellowhead Regional Library – 2024 Draft Budget Overview, 2024 Draft Budget with Projections for 2025 and 2026, Board of Trustees Overview (Appointments and Meetings), YRL Board Appointments Form * Lac Ste. Anne Foundation - Board Meeting Minutes – June 28th, 2023 * East End Bus schedule for October, November and December * Yellowhead Regional Library – 2023 Stronger Together Library Conference * Brownlee Law – Emerging Trends in Municipal Law 2024 – February 15th, 2024 seminar * October 11th, 2023 – Summer Village of Sunset Point – notice of intent to withdraw from the Regional Emergency Management Agency and request for amendment to Agreement Clause 25 * Municipal Census Regulation and Municipal Census Manual – notification to revert from population estimates for the purpose of allocating provincial grants to municipalities back to municipal census counts   **CARRIED** |
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| **11.** | **COUNCILLOR REPORTS**  144-23  145-23 | **MOVED** by Deputy Mayor Sample that the Summer Village proceed with urgent drainage work in specific locations as soon as possible, subject to grant and contractor availability.  **CARRIED**  **MOVED** by Mayor Tymafichuk that the Councillor reports be accepted for information as presented.  **CARRIED** |
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| **12.** | **ADMINISTRATION**  **REPORTS**  146-23 | **MOVED** by Mayor Tymafichuk that the Administration report be accepted for information as presented.  **CARRIED** |
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| **13.** | **CONFIDENTIAL MATTERS** | N/A |
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| **15.** | **ADJOURNMENT** | The meeting adjourned at 6:02 p.m. |

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Mayor, Steven Tymafichuk

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Chief Administrative Officer, Wendy Wildman