

## SUMMER VILLAGE OF BIRCH COVE AGENDA

Thursday, August 17<sup>th</sup>, 2023 – immediately following the organizational meeting  
Wildwillow Administration Office  
2317 Township Road 545 Lac Ste. Anne County

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1.	<b><u>Call to Order</u></b>		
2.	<b><u>Agenda</u></b>	a)	Thursday, August 17 <sup>th</sup> , 2023 Regular Council Meeting <i>(that Council approve as is or as amended)</i>
3.	<b><u>Minutes:</u></b> Pages 1-5  Pages 6-8	a)	Thursday, June 15 <sup>th</sup> , 2023 Regular Council Meeting <i>(approve as presented or with amendments)</i>  Wednesday, June 21 <sup>st</sup> , 2023 Special Council Meeting Minutes <i>(approve as presented or with amendments)</i>
4.	<b><u>Public Hearings:</u></b>	a)	N/A
5.	<b><u>Delegations/ Appointments:</u></b> Pages          Pages	a)	3:20 p.m. – Sandra Lamburtus & delegation – discussion on the three (3) Water Act Applications for sludge removal, cutting of semi-submerged dead willows and the decommission of the old boat launch/jetty remediation – specific conditions and next steps.  <i>(that the discussion with regard to the three (3) Water Act Applications for sludge removal, cutting of semi-submerged dead willows and the decommission of the old boat launch/jetty remediation, specific conditions and next steps be accepted for information)</i>  Or  <i>(some other direction as given by Council at meeting time)</i>
		b)	3:45 p.m. – Jerry Haukedal - #7 Willow Crescent – please refer to the attached letter and pictures, discussion on inadequate drainage in the Community.  <i>(that the discussion with Jerry Haukedal with regard to inadequate drainage in the Summer Village be accepted for information)</i>  Or  <i>(some other direction as given by Council at meeting time)</i>

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	<b><u>Business Arising:</u></b>	a)	<p>Bylaw and Policy Review – attached is the start of a list of bylaws for the municipality. Administration will need to spend additional time reviewing these bylaws, as well as comparing them to the signed bylaws and the bylaws on the website. Then we will prepare a list of active bylaws, and from there we will discuss with Council a strategy for review of same. Administration has been unable to find any policies for the municipality, but would recommend certain policies do need to be implemented (public participation policy and plan will be one of the first ones – as noted in your organizational meeting agenda). Further review and discussion on this project to take place at the next meeting, along with the anticipated time commitments for same.</p> <p><i>(accept the initial bylaw and policy report, along with the discussion at meeting time, for information)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
7.	<b><u>Bylaws &amp; Policies</u></b>		N/A
8.	<b><u>New Business:</u></b> <i>Pages</i>	a)	<p>Municipal Accountability Program Cycle 2 – attached is an undated letter received from Alberta Municipal Affairs regarding the MAP reviews which was first initiated in 2018, this first cycle is now complete. The Summer Village of Birch Cove is not scheduled for the 2023 program year, although it is mentioned that we will be scheduled for the five year cycle between 2024 – 2027.</p> <p><i>(that the Summer Village of Birch Cove accept the second cycle schedule for the five year cycle between 2024 – 2027)</i></p> <p>Or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>

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	<i>Pages</i>	b)	<p>Yellowhead Regional Library – August 4<sup>th</sup> letter is attached regarding the 2022 Annual Report. They have also offered to come and speak with Council on the YRL 2023-2025 Strategic Plan should same be desired.</p> <p><i>Recommendation:</i> <i>(that the Summer Village of Sunrise Beach accept the Yellowhead Regional Library 2022 Annual Report for information.)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
		c)	<p>Association of Summer Villages of Alberta – please refer to the attached August 4<sup>th</sup>, 2023 email from ASVA Executive Director Kathy Krawchuk reminding members of the upcoming conference and asking for donations for their silent auction.</p> <p><i>(that the Summer Village of Birch Cove provide a donation of _____ to the Association of Summer Villages of Alberta for their 65<sup>th</sup> Anniversary silent auction being held during the 2023 conference)</i></p> <p>Or</p> <p><i>(accept for information)</i></p>
		d) e) f)	
<b>9.</b>	<b>Financial</b> <i>Forwarded under separate cover</i>	a)	<p>Income and Expense Statement – as of July 31<sup>st</sup>, 2023</p> <p><i>(that the Income and Expense Statement as of May 31<sup>st</sup>, 2023 be accepted for information)</i></p>

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<b>10.</b>	<b><u>Correspondence</u></b> <i>Pages</i>	a)	Alberta Municipal Affairs, July 7 <sup>th</sup> , 2023 Letter from Ric McIver confirming MSI Capital and Operating Allocations as well as CCBF allocation for 2023.
	<i>Pages</i>	b)	Lac Ste. Anne Foundation Board Meeting Minutes – April 26 <sup>th</sup> , 2023, attached are the minutes for the above noted meeting.
	<i>Page</i>	c)	Alberta Beach July 20 <sup>th</sup> , 2023 letter regarding a Council resignation and appointment of Mayor and Deputy Mayor
	<i>Page</i>	d)	Transportation and Economic Corridors – August 10, 2023 email regarding meetings at the ABmunis Convention  <i>(accept correspondence items a) through d) for information)</i>
<b>11.</b>	<b><u>Council Reports</u></b>	a)	Mayor
		b)	Deputy Mayor
		c)	Councillor
			<i>(that the Council Reports be accepted for information)</i>
<b>12.</b>	<b><u>Chief Administrative Officer Report</u></b>  <i>Page</i>	a)	To Do List – forwarded under separate cover
		b)	
			<i>(that the Chief Administrative Officer Reports be accepted as information)</i>
<b>13.</b>	<b><u>Confidential Matters</u></b>		N/A
<b>14.</b>	<b><u>Adjournment</u></b>		

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Next Meetings:      TBD