

**SUMMER VILLAGE OF BIRCH COVE  
AGENDA**

Thursday, March 16, 2023 – 3:00 p.m.  
Summer Village Administration Office  
2317 Township Road 545 Lac Ste. Anne County Admin Bldg.

1.	<b><u>Call to Order</u></b>		
2.	<b><u>Agenda</u></b>	a)	Thursday, March 16, 2023 Regular Council Meeting <i>(that Council approve as is or as amended)</i>
3.	<b><u>Minutes:</u></b> <i>Pages</i>	a)	Saturday, January 14, 2023 Regular Council Meeting <i>(approve as presented or with amendments)</i>
4.	<b><u>Public Hearings:</u></b>		n/a
5.	<b><u>Delegations:</u></b>		n/a
6.	<b><u>Business Arising</u></b> <i>pages</i>	a)	Seasonal Grounds Keeper Job Advertisement – attached is the draft job advertisement, to be reviewed at meeting time and direction on where to advertise.  <i>(that the Seasonal Grounds Keeper job advertisement be approved as presented (or amended) and that this posting be advertised as follows</i> _____ )  <i>or</i>  <i>(some other direction as given by Council at meeting time)</i>
	<i>pages</i>	b)	Land Use Bylaw discussion with respect to Airbnb – this item was deferred from the January 14, 2023 Council Meeting pending further information from our Development Officer. Attached is a Request For Decision (RFD) as prepared by Tony Sonnleitner, Development Officer.  <i>(direction as given by Council at meeting time)</i>
		c)	

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7.	<b><u>Bylaws &amp; Policies</u></b>		n/a
8.	<b><u>New Business</u></b>  pages	a)	<p>Family and Community Support Services (FCSS) Funding – attached is a report showing where FCSS funds were allocated in 2022 (\$500.00 to Rich Valley Library and \$514.00 to Rich Valley School). The Summer Village has received two FCSS applications for funding requests, one from Lac Ste. Anne East End Bus Society requesting any amount the Summer Village is able to fund and one from Birch Cove Community League requesting \$600.00. Birch Cove has \$1,014.19 in FCSS funds to allocate in 2023.</p> <p><i>(that the Summer Village distribute Family and Community Support Services (FCSS) funding as directed at meeting time)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	pages	b)	<p>Seniors Week – please refer to the attached February 13, 2023 email from Seniors Community and Social Services requesting municipalities celebrate and declare Senior’s Week June 5-11, 2023</p> <p><i>(that the Summer Village of Birch Cove declares Senior’s Week June 5-11, 2023)</i></p> <p>or</p> <p><i>(some other direction as given by Council at meeting time)</i></p>
	pages	c)	<p>Lac Ste. Anne East End Bus Society Annual Meeting – please refer to the attached notice of same being held on Tuesday, March 21, 2023 at 11:00 a.m. at Lac Ste Anne County East End Administration Office 2317 Township Road 545. RSVP is March 14, 2023.</p> <p><i>(that Council and Administration be authorized to attend the Lac Ste. Anne East End Bus Society Annual Meeting held on Tuesday, March 21, 2023 at 11:00 a.m. at Lac Ste. Anne County East End Administration Office 2317 Township Road 545)</i></p> <p>or</p>

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			<i>(some other direction as given by Council at meeting time)</i>
	<i>pages</i>	d)	<p>Safety Codes Council – February 16, 2023 letter from the Safety Codes Council on the 2022 Annual Fire Internal Review, which found no notable issues with respect to our accreditation.</p> <p><i>(that the 2022 Annual Internal Review of our accreditation status as completed by the Safety Codes Council be accepted for information)</i></p>
	<i>pages</i>	e)	<p>Capital Region Assessment Services Commission – Assessment Review Board appointments. Each year Council must appoint the respective Chairman, Clerk and Panelists (please see attached).</p> <p><i>(that the Summer Village of Birch Cove appoint the following to the Assessment Review Board:</i></p> <p><i>ARB Chairman: Raymond Ralph</i>  <i>Certified ARB Clerk: Gerry Amorin</i>  <i>Certified Panelists: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles, Raymond Ralph)</i></p>
	<i>pages</i>	f)	<p>Summer Village of Yellowstone email and letter dated March 8, 2023 – Invitation to Yellowstone Event on July 22, 2023 from 10:00 a.m. to 2:00 p.m. to take part in a demonstration of the “E8 Innovations” which is a process to increase oxygen while decreasing algae. RSVP date by May 30, 2023.</p> <p><i>(that Council approve the attendance of Council and one Administration to participate in the Summer Village of Yellowstone Event on July 22, 2023 from 10:00 a.m. to 2:00 p.m.)</i></p> <p>or</p> <p><i>(accept as information)</i></p>

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		g)	<p>Draft 2023 Operating Budget to be presented and reviewed at meeting time. Currently we are sitting at a _____.</p> <p><b>Grant funding update:</b> MSI Capital is \$ _____ and MSI Operating is \$9,230.00 (double last year)</p> <p>This will be our last review of the budget prior to preparation of your 2023 tax rate bylaw so we need to pin this budget down. Last year you had a minimum amount payable on the municipal side of \$1,000.00 per property, with taxes being due on June 30<sup>th</sup> and penalties of 18% on July 1<sup>st</sup> on the current year taxes and 18% on January 1<sup>st</sup> on all taxes outstanding.</p> <p>(that changes to the Draft 2023 Operating Budget be made as directed at meeting time, and that the revised draft budget be brought back to the next meeting)</p>
		h)	
		i)	
<b>9.</b>	<b>Financial</b>		N/A
<b>10.</b>	<b><u>Correspondence</u></b>		
	<i>pages</i>	a)	Wild Water Commission Public Notice dated February 6 <sup>th</sup> , 2023 regarding Rich Valley Truck Fill being open for business.
	<i>pages</i>	b)	Summer Village Regional Emergency Management Partnership (SVREMP) email from Marlene Walsh dated January 27, 2023 regarding upcoming meetings.
		c)	2023 Education Property Tax Requisition Comparison Report – In 2022 the Summer Village of Birch Cove Total Education Requisition was \$35,086.00 and in 2023 the Total Education Requisition is \$36,550.00 – increase of \$1,464.00.

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		d)	
		e)	
		f)	
11.	<b><u>Councillor Reports</u></b>	a)	Steven Tymafichuk
		b)	Dory Sample
		c)	Eugene Dugan  <i>(accept Council reports as information)</i>
12.	<b><u>Chief Administrative Officer Report</u></b>	a)	Wendy Wildman  a) Grant funding verbal update b) Audit preparation verbal update  <i>(accept Chief Administrative Officer Reports as information)</i>
13.	<b><u>Confidential Matters</u></b>		There are no confidential Matters for this meeting.
14.	<b><u>Adjournment</u></b>		

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Next Meetings: Thursday, April 13, 2023 at 3:00 p.m. in person at 2317 Twp Rd 545 Lac Ste. Anne County as well as via zoom.