

SUMMER VILLAGE OF BIRCH COVE
REGULAR COUNCIL MEETING MINUTES

SATURDAY, JANUARY 14, 2023

HELD IN PERSON AT 2317 TWP RD 545. LAC STE. ANNE COUNTY, ALBERTA

	PRESENT	<p>Mayor: Steven Tymafichuk Deputy Mayor: Dory Sample Councillor: Eugene Dugan</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Shelley Vaughan, Administrative Assistant</p> <p>Public Works: n/a</p> <p>Attendees: Tony Sonnleitner, Development Officer (via phone)</p> <p>Delegation(s): n/a</p> <p>Public at Large: 2 (in person)</p>
1.	CALL TO ORDER	Mayor Tymafichuk called the meeting to order at 9:00 a.m.
2.	AGENDA	
1-23		<p>MOVED by Mayor Tymafichuk that the January 14, 2023 Regular Council Meeting agenda be approved with the following addition:</p> <p>Under New Business:</p> <p>e) Emergency Management Report Update f) Birch Cove Community League (BCCL) correspondence dated January 11, 2023.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	
2-23		<p>MOVED by Deputy Mayor Sample that the minutes of the November 25, 2022 Regular Council Meeting be approved with the following amendment:</p> <p>Deputy Mayor Sample: A naloxone kit was obtained for the first aid kit and is being stored in the pump house.</p> <p style="text-align: right;">CARRIED</p>
4.	PUBLIC HEARING(S)	n/a
5.	DELEGATIONS(S)	n/a

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6.	BUSINESS ARISING	
3-23		<p>MOVED by Mayor Tymafichuk that pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) at 9:05 a.m. Council move into a closed session.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 9:05 a.m. to 9:10 a.m.</p> <p>The following individuals were present for the Closed session:</p> <p style="text-align: center;">Steven Tymafichuk Dory Sample Eugene Dugan</p> <p>The meeting recessed from 9:16 a.m. to 9:21 a.m.</p>
4-23		<p>MOVED by Mayor Tymafichuk that Council move out of closed session at 9:21 a.m.</p> <p style="text-align: right;">CARRIED</p>
5-23		<p>MOVED by Mayor Tymafichuk that the Summer Village of Birch Cove enter into a contract with Wendy Wildman, Wildwillow Enterprises Inc. for Administration Services.</p> <p style="text-align: right;">CARRIED</p>
6-23		<p>MOVED by Councillor Dugan that Wendy Wildman, Wildwillow Enterprises Inc. be appointed as the permanent Chief Administrative Officer for the Summer Village of Birch Cove.</p> <p style="text-align: right;">CARRIED</p>
7-23		<p>MOVED by Councillor Dugan that Wendy Wildman be appointed with signing authority for the Summer Village of Birch Cove.</p> <p style="text-align: right;">CARRIED</p>
7.	BYLAWS/POLICIES	
8-23		<p>MOVED by Mayor Tymafichuk that Bylaw 151-22 Noise Bylaw be considered for third reading with the following amendment:</p> <p>Third Reading date changed from November 26, 2022 to January 14, 2023</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
9-23		<p>MOVED by Mayor Tymafichuk that Bylaw 151-22 Noise Bylaw be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>

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8.	NEW BUSINESS	
10-23	MOVED by Mayor Tymafichuk that Administration bring back the Open Air Fire Bylaw 123-13 to the next Council meeting for further discussion.	CARRIED
11-23	MOVED by Mayor Tymafichuk that the Summer Village cover the costs of medical first response incidents provided by the Fire Department and not charged back to the property owner.	CARRIED
12-23	MOVED by Mayor Tymafichuk that Council accept the Draft 2023 Operating Budget as information as presented and that administration continue working on the 2023 Operating Draft Budget.	CARRIED
13-23	MOVED by Mayor Tymafichuk that Administration add funds into the 2023 Operating Draft Budget to cover medical first response calls.	CARRIED
	Tony Sonnleitner, Development Officer joined meeting via phone from 10:07 a.m. to 10:20 a.m.	
14-23	MOVED by Mayor Tymafichuk to accept the discussion with Tony Sonnleitner as information and defer Airbnb discussion to the next Council meeting.	CARRIED
15-23	MOVED by Councillor Dugan that Council set the following dates for upcoming Council meetings (which will include a zoom link): Thursday, March 16, 2023 at 3:00 p.m. Thursday, April 13, 2023 at 3:00 p.m.	CARRIED
16-23	MOVED by Mayor Tymafichuk that the Emergency Management Report Update be accepted as information.	CARRIED
17-23	MOVED by Mayor Tymafichuk to appoint Deputy Mayor Sample as the alternate on the Emergency Management Committee.	CARRIED
18-23	MOVED by Mayor Tymafichuk to accept Birch Cove Community League (BCCL) correspondence dated January 11, 2023 as information.	CARRIED

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9.	FINANCIALS	
19-23		<p>MOVED by Mayor Tymafichuk that Council accept the October 31, 2022 Balance Sheet, November 30, 2022 Balance Sheet and November 2022 Profit/Loss Report as information.</p> <p style="text-align: right;">CARRIED</p>
10.	CORRESPONDENCE	
20-23		<p>MOVED by Deputy Mayor Sample that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Royal Canadian Mounted Police and Hon. Rebecca Schultz, MLA Minister of Municipal Affairs - Holiday Wishes Cards to Summer Village of Birch Cove Council b) Hwy 43 East Waste Commission letter dated December 13, 2022 regarding Tipping Fee Increase to \$60.00 per tonne. c) Lac Ste Anne Foundation letter dated November 29, 2022 regarding 2023 Municipal Requisition total of \$3,085.37. The Lac Ste Anne Foundation 2022 Municipal Requisition was \$2,945.97. Municipal Requisition increase of \$139.40 from 2022 to 2023. d) Summer Village of Birch Cove Chief Administrative Officer Job Posting - advertised in Barrhead Leader, Lac Ste Anne Bulletin and on Summer Village of Birch Cove website. e) Alberta Municipal Affairs letter received via email on December 2, 2022 regarding 2022/2023 Fire Services Training Program Grant. f) Association of Summer Villages of Alberta Deb Hamilton emailed dated January 8, 2023 regarding President Mike Paskak's meeting update with Minister Shulz as well as a briefing note on the Local Government Fiscal Framework Funding (LGFF). <p style="text-align: right;">CARRIED</p>
11.	COUNCILLOR REPORTS	
21-23		<p>MOVED by Mayor Tymafichuk that Councillor reports be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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12.	ADMINISTRATION REPORT 22-23	MOVED by Mayor Tymafichuk that Administrations report be accepted for information as presented.
13.	CONFIDENTIAL MATTERS	n/a
15.	ADJOURNMENT	The meeting adjourned at 11:19 a.m.

Mayor, Steven Tymafichuk

Chief Administrative Officer, Wendy Wildman