AGENDA FOR THE REGULAR MEETING OF COUNCIL FOR THE SUMMER VILLAGE OF BIRCH COVE TO BE HELD SATURDAY, JANUARY 14, 2023 2317 TWP RD 545, LAC STE. ANNE COUNTY, ALBERTA COMMENCING AT 9:00 A.M.

- 1) Call to Order:
- 2) Acceptance of Agenda Motion to accept the agenda of the Saturday, January 14, 2023 meeting as presented or amended.
- 1-6
 Adoption of the Previous Minutes: *Motion to accept the minutes of the Saturday, November 26, 2022 meeting as presented or amended.*
 - 4) Public Hearings: There are no Public Hearings for this meeting.
 - 5) Delegations: There are no Delegations for this meeting.
 - 6) Business Arising:
 - a) Chief Administrative Officer job posting and next steps.
 - b)

7-11

- 7) Bylaws & Policies:
 - a) Noise Bylaw No. 151-22 Third Reading First and second reading were carried on October 15, 2022. This Bylaw was deferred by Council at the November 26, 2022 Council meeting; therefore this Bylaw is back before Council for consideration of third and final reading. *Motion that Council approve third reading of Bylaw 151-22 Noise Bylaw*.
- 8) New Business:
- a) Open Air Fire Bylaw 123-13 Discussions Attached is the Summer Villages Fire Bylaw, discussion on charging back incident costs. Mayor Tymafichuk to speak to this at meeting time. *Direction as given by Council at meeting.*
 - b) Draft 2023 Operating Budget to be presented and reviewed at meeting time. *Administration to make changes as directed by Council.*
 - c) Land Use Bylaw Discussion with respect to Airbnb Development Officer Tony Sonnleitner will join meeting via telephone for discussion. *Direction as given by Council at meeting time*.
 - d) Next meeting date and time Discussion at meeting time if we want to set this now. *Direction* as given by Council at meeting time.
 - e)
 - f)
 - g)
 - 9) Financials October 31, 2022 Balance Sheet, November 30, 2022 Balance Sheet and November 2022 Profit/Loss Report. *Council to accept for information the financial reports as presented.*

10) Correspondence:

15-16

a) Royal Canadian Mounted Police and Hon. Rebecca Schultz, MLA Minister of Municipal Affairs - Holiday Wishes Cards to Summer Village of Birch Cove Council

17-19

b) Hwy 43 East Waste Commission letter dated December 13, 2022 regarding Tippage Fee Increase to \$60.00 per tonne.

20

c) Lac Ste Anne Foundation letter dated November 29, 2022 regarding 2023 Municipal Requisition total of \$3,085.37. The Lac Ste Anne Foundation 2022 Municipal Requisition was \$2,945.97. Municipal Requisition increase of \$139.40 from 2022 to 2023.

21-24

d) Summer Village of Birch Cove Chief Administrative Officer Job Posting - advertised in Barrhead Leader, Lac Ste Anne Bulletin and on Summer Village of Birch Cove website.

25

e) Alberta Municipal Affairs letter received via email on December 2, 2022 regarding 2022/2023 Fire Services Training Program Grant.

26-29

f) Association of Summer Villages of Alberta Deb Hamilton emailed dated January 8, 2023 regarding President Mike Paskak's meeting update with Minister Shulz as well as a briefing note on the Local Government Fiscal Framework Funding (LGFF).

g)

11) Councillors Reports:

- a) Steven Tymafichuk:
- b) Eugene Dugan:
- c) Dory Sample:
- 12) Chief Administrative Officer Report
- 13) Confidential Matters: There are no Confidential Matters for this meeting.
- 14) Adjournment Next Meeting Date & Location: TBD.

2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

IN ATTENDANCE

Mayor Steven Tymafichuk Deputy Mayor Dory Sample Councilor Eugene Dugan

Interim Chief Administrator Officer Wendy Wildman

Administrative Assistant Shelley Vaughan

2 Members of the Public

ABSENT

N/A

CALL TO ORDER

The meeting was called to order at 9:00 A.M. by Mayor

Tymafichuk.

ACCEPTANCE OF AGENDA

Res. P22-480

Moved by Mayor Tymafichuk that the November 26, 2022 Agenda be approved with the following additions:

Business Arising

6. a) Chief Administrative Officer Posting

New Business item

8. g) Fire wood budget and expenses involved

h) Pier fund

CARRIED

APPROVAL OF MINUTES

Res. P22-481

Moved by Mayor Tymafichuk to adopt the minutes of the Regular Meeting of Council held on October 15, 2022 with the following amendments:

Res. P22-477 to read Moved by Mayor Tymafichuk that the Minutes of the Regular Meeting of Council held on September 17, 2022, be approved with the following amendments:

Res. A22-839 be removed.

2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

Deputy Mayor Sample: A naloxone kit was purchased for the first aid kit and is being stored in the pump house.

Public Works Report: Mayor Tymafichuk to call and have outhouses temporarily removed.

CARRIED

PUBLIC HEARINGS

There were no Public Hearings for this meeting.

DELEGATIONS

There were no Delegations for this meeting.

BUSINESS ARISING

Res. A22-849

Moved by Mayor Tymafichuk that Administration prepare a Chief Administrative Officer Job Posting and send to Council for review.

CARRIED

BYLAWS & POLICIES

Bylaw No. 151-22 Noise Bylaw Third Reading:

Res. A22-850

Moved by Councillor Dugan that the third reading of Bylaw 151-22 Noise Bylaw be deferred to the next meeting.

CARRIED

Bylaw No. 152-22 Procedural Bylaw:

Res. A22-851

Moved by Deputy Mayor Sample that Council approves the amendment change of the bylaw number from 117-13 to 152-22 throughout the Procedural Bylaw.

CARRIED

Res. A22-852

Moved by Deputy Mayor Sample that Council approves the amendment on page 9 of Bylaw 152-22 to "this Bylaw repeals Bylaw 117-13" as opposed to how it currently reads "this Bylaw repeals Bylaw #84-08"

CARRIED

2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

Res. A22-853

Moved by Mayor Tymafichuk that Council approves the third and

final reading of Procedural Bylaw 152-22.

CARRIED

NEW BUSINESS

Res. A22-854 Moved by Councillor Dugan that Council approves the Summer

Village of Birch Cove's Municipal Office location as 2317 Twp

Rd 545 Lac Ste. Anne County.

CARRIED

Res. A22-855 Moved by Councillor Dugan that a 2023 Interim Operating Budget

be approved at ½ of the 2022 Operating Budget and that this 2023 Interim Operating Budget cease to have any effect once the 2023

Operating and Capital Budget is approved.

CARRIED

Res. A22-856 Moved by Mayor Tymafichuk that Council approve and accept the

Family and Community Support Services Funding Agreement between the Province of Alberta and Summer Village of Birch Cove for the 2023 – 2025 years (\$1,194.00 annually) and authorize

execution.

CARRIED

Res. A22-857 Moved by Councillor Dugan that Council approves the change of

Family and Community Support Services (FCSS) administration services from the Town of Onoway to Wildwillow Enterprises Inc.

starting in 2023.

CARRIED

Res. A22 -858 Moved by Mayor Tymafichuk that Administration investigate

options for Community Peace Officer Services and bring the information back to the Council meeting in March 2023 for further

discussion.

CARRIED

Res. A22 -859 Moved by Mayor Tymafichuk that the next Regular Council

meeting be set for Saturday, January 14, 2023 at 2317 Twp Rd 545

Lac Ste Anne County at 9:00 a.m.

2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

CARRIED

Res. A22 -860 Moved by Councillor Dugan that Administration budget \$1,000.00

for firewood and \$100.00 for sand in the 2023 Operating Budget.

CARRIED

Res. A22 -861 Moved by Councillor Dugan that further discussion on the Pier

Fund be deferred to a future Council meeting.

CARRIED

FINANCIAL REPORTS No Financial Reports to present.

CORRESPONDENCE

Res. A22- 862 Moved by Mayor Tymafichuk that Council accept for information

the following correspondence:

1) Summer Village of Birch Cove Information Update

2) Yellowhead Regional Library

CARRIED

COUNCILLOR REPORTS

Mayor Steven Tymafichuk Deputy-Mayor Dory Sample Councilor Eugene Dugan: DEM Renee Jackson: N/A

Res. A22- 863 Moved by Mayor Tymafichuk that the Council Reports be

accepted as information.

CARRIED

ADMINISTRATOR REPORT

Administration will follow up with the snow clearing contract between County of Barrhead and Summer Village of Birch Cove.

2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

PUBLIC WORKS REPORT

Res. A22-864

Moved by Mayor Tymafichuk that Council have Administration

post a Seasonal Public Works Position.

CARRIED

Res. A22-865

Moved by Mayor Tymafichuk to accept the Administration and

Public Works reports as presented.

CARRIED

DEVELOPMENT REPORT - N/A

CONFIDENTIAL ITEMS

Res. A22-866

Moved by Mayor Tymafichuk that pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act (FOIPP) at 10:39 a.m. Council move into a closed session.

CARRIED

The meeting recessed from 10:39 a.m. to 10:43 a.m.

The following individuals were present for the Closed session:

Steven Tymafichuk Dory Sample Eugene Dugan Wendy Wildman Shelley Vaughan

The meeting recessed from 11:05 a.m. to 11:10 a.m.

Res. A22-867

Moved by Mayor Tymafichuk that Council move out of closed

session at 11:05 a.m.

CARRIED



2317 TWP RD 545 LAC STE ANNE COUNTY, ALBERTA, COMMENCING AT 9:00 A.M.

ADJOURNMENT

There being no further business Mayor Tymafichuk adjourned the meeting at 11:10 a.m.

These minutes approved this 14 day of January 2023

Mayor Steven Tymafichuk

Chief Administrative Officer, Wendy Wildman

VILLAGE OF BIRCH COVE

BYLAW 151-22

A Bylaw of the Summer Village of Birch Cove, to prohibit certain nuisances, disturbances and activities creating noise; and to abate the incidence of noise and to restrict when certain sounds may be made

WHEREAS pursuant to the Municipal Government Act, RSA 2000, the Council of the Village may pass a bylaw respecting the safety, health, and welfare of people and the protection of people and property and respecting the people, activities, and things in, on, or near a public place.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE VILLAGE OF BIRCH COVE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

SHORT TITLE

1. This Bylaw may be cited as the "Noise, Nuisance and Public Disturbances Bylaw".

DEFINITIONS

- 2. In this bylaw:
- (a) "Construction Equipment" includes, but is not limited to trenching machines, concrete mixers, backhoes and similar equipment.
- (b) "Disturbance" means the interruption of the peace, quiet and good order of a neighbourhood or community, including but not limited to unnecessary and distracting noises.
- (c) "Nuisance" includes, but is not limited to, any activity which substantially and unreasonably interferes with another person's use and enjoyment of a roadway, park or other public area, or of land a person owns or occupies, or which causes injury to the health, comfort or convenience of an occupier of land, and without limiting the generality of the foregoing, includes an activity such as a noisy party, a group of people making a noise, loud music, revving engines, lights directed beyond property boundaries, yelling/shouting/screaming, or fighting
- (d) "Peace Officer" means a member of the Royal Canadian Mounted Police, a Special Constable appointment pursuant to the provisions of the Police Act (Alberta), or a Bylaw Enforcement Officer of the Summer Village of Birch Cove.
- (e) "Person" means an individual or any business or other entity including a Firm, Partnership, Association, Corporation, Company, or Society but does not include the Village.
- (f) "Power Tool" includes any tool powered by an engine, motor, or compressed air.

BYLAW 151-22 PAGE 2

(g) "Public Place" means any place including privately and publicly owned or leased property, to which the public reasonably has or is permitted to have access, whether on payment or otherwise, within the municipal limits of the Village of Birch Cove.

- (h) "Public Property" means any schoolyard, highway, parkland, public bridge, road, lane, footway, alley or passage, whether a thoroughfare or not, and includes any open space to which the public have or are permitted to have access.
- (i) "Village" means the Summer Village of Birch Cove or where the context permits, means the area within the municipal limits of the Summer Village of Birch Cove.

GENERAL PROHIBITION

- 3. Except to the extent permitted by this bylaw, noise regulations are in effect from 11:00 pm to 7:00 am every day within the Village. Construction Noise is limited from 7:00 am to 11 pm Monday to Friday, and 9 am to 11 pm on Saturdays, Sundays and statutory holidays.
- 4. Except to the extent permitted by this bylaw, no person shall make, continue, cause or allow to be made or continued any unreasonably loud, raucous or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of any other person of ordinary sensitivity within the Village.
- 5. Except to the extent permitted by this bylaw, no person shall permit, suffer or allow property, real or personal which he owns, occupies or controls, to be used in a manner such that there emanates therefrom any unreasonably loud, raucous or unusual noise which annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of any other person of ordinary sensitivity within the Village.
- 6. Factors for determining whether a sound is unreasonably loud, raucous or unusual include, but are not limited to, the following:
 - (a) proximity of the sound to sleeping facilities;
 - (b) the time of day or night the sound occurs;
 - (c) the duration and volume of the sound; and
 - (d) whether the sound is recurrent, intermittent or constant.



BYLAW 151-22 PAGE 3

CONSTRUCTION

9. Unless written permission from the Council is first obtained, no person shall during quiet hours carry on the construction, repair, alteration, or demolition of any type of structure including but not limited to hammering, sawing, and the use of any power tools or construction equipment capable of creating a sound which may be heard beyond the boundaries of the site on which the activity is being carried on within the Village between the hours of 11 pm to 7 am on any weekday and between 11 pm to 9 am on Saturdays, Sundays and Statutory Holidays.

DOMESTIC

10. No person shall operate construction equipment, power tools, yard maintenance equipment, or any power lawn mower, or any snow-clearing device between the hours of 11 pm to 7 am on any weekday and 11 pm to 9 am on Saturdays, Sundays and Statutory Holidays.

LIGHTING

11. Unless written permission from the Council is first obtained, no person shall create or use lighting which may be continues beyond the boundaries of their property or site on which the activity is being carried on within the Village that annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of any other person of ordinary sensitivity within the Village.

EXCEPTIONS

- 12. This bylaw shall not apply to:
 - (a) Any person performing work of an emergency nature for the preservation or protection of life, health, or property, but the onus shall be on the person performing the work to show that the work was of an emergency nature;
 - (b) Any act of maintenance or repair being carried out by employees or contractors of the Village;
 - (c) Sanctioned Birch Cove Community League sponsored events as per the schedule of events provided to the Council by the Birch Cove Community League;
 - (d) Any act of emergency maintenance or repair being carried out by employees or contractors of any private utility;
 - (e) The operation of emergency equipment or any emergency vehicle;

BYLAW 151-22 PAGE 4

- (f) A Peace Officer engaged in performing his duty; or
- (g) Any activity within the sole jurisdiction of the Government of Canada or the Province of Alberta.

PENALTIES

- 13. Any person who contravenes any provision of this Bylaw, is guilty of an offence punishable on summary conviction and is liable:
 - a) for a first offence to a fine of \$250.00; or
 - b) for a second or subsequent offence, to a fine of not less than \$500.00 and not more than \$2,500.00.
- 14. Where an officer believes that a person has contravened any provision of this bylaw, he may commence proceedings by issuing a violation ticket in accordance with the Provincial Offences *Procedure Act*, R.S.A. 2000, provided however that, this section shall not prevent any officer from issuing a violation ticket requiring the court appearance of the defendant or from laying an information instead of issuing a violation ticket.
- 15. Each occurrence of a contravention of this Bylaw, or in the case of continuous contraventions, each day a contravention occurs or continues, constitutes a separate offence and may be punished separately.
- 16. Any costs incurred for a peace officer to carry out enforcement of this bylaw will:
 - (a) if the complaint is found invalid, an administration fee of \$200.00 to be paid by the complainant within 30 days of written notice from Council; or thereafter added to their property taxes, or
 - (b) if the complaint is found valid, in addition to any fines levied by the Peace Officer, an administration fee of \$200.00 to be paid by the offender within 30 days of written notice from Council; or thereafter added to their property taxes.

17.	This bylaw shall take effect on the date it is passed.
READ	a first time this 15 th day of October 2022.
READ	a second time this 15 th day of October 2022.
READ	a third time and finally passed this 26 th day of November 2022.
Mayor	Steven Tymafichuk

Wendy Wildman, Municipal Administrator

SUMMER VILLAGE OF BIRCH COVE

BYLAW NO. 123-13

OPEN AIR FIRE BYLAW

WHEREAS the Municipal Government Act, provides that a Council of a Municipality may pass bylaws for the prevention or extinguishing of fires, the preservation of life and property and the protection of persons from injury or destruction by fire;

NOW THEREFORE the Council of the Summer Village of Birch Cove of the Province of Alberta, duly assembled enacts as follows:

PART 1 DEFINITIONS

- 1) In this Bylaw:
 - a) "Acceptable Fire Pit" means an outdoor receptacle that meets the following specifications:
 - i) a minimum of 3 metres clearance, measured from the nearest fire pit edge, is maintained from buildings, property lines, or other combustible material;
 - ii) the fire pit height does not exceed .6 metres when measured from the surrounding grade to the top of the pit opening;
 - iii) the fire pit opening does not exceed 1 metre in width or in diameter when measured between the widest points or outside edges;
 - iv) it has a spark arrestor mesh screen of 8 16 mm expanded metal (or equivalent) to contain sparks over the fire at all times;
 - v) the fire pit installation has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non-combustible materials acceptable to the Fire Chief; and,
 - a) "Burnable Materials" means materials other than Prohibited Debris burned in accordance with all applicable statutes and bylaws including but not limited to materials such as:
 - i) wooden materials which do not contain paint or wood preseratives;
 - ii) straw and stubble;
 - iii) grass and weeds;
 - iv) leaves and tree prunings;
 - v) brush and trees:
 - vi) wooden material from the construction or demolition of buildings which does not contain paint or wood preservatives;
 - b) "Summer Village" means the Summer Village of Birch Cove.

- c) "Fire Department" means the Fire Department as established and organized for the Village pursuant to the provisions of Bylaw 123-94.
- d) "Fire Chief" means the Manager of the Fire Department for the Summer Village of Birch Cove who performs the duties and responsibilities of a General Manager/Fire Chief, or his delegate.
- e) "Portable Barbecuing Appliance" means any appliance sold or constructed for the purpose of cooking food outdoors, normally fueled by liquefied petroleum gas (LPG), natural gas, compressed briquettes or charcoal.
- f) "Prohibited Debris" means any inflammable waste that, when burned, may result in the release to the atmosphere of dense smoke, offensive odours or toxic substances as defined in any applicable statutes and bylaws including but not limited to:
 - i) animal cadavers;
 - ii) animal manure;
 - iii) pathological waste;
 - iv) non-wooden material;
 - v) tires;
 - vi) rubber or plastic, or anything containing or coated with rubber or plastic or similar substances;
 - vii) used oil;
 - viii) wood or wood products containing substances for the purpose of preserving wood; and,
 - ix) household refuse.

PART 2 OPEN AIR FIRES PROHIBITED

- 1) No person shall permit an open air fire or any other fire upon land owned, occupied, or under his or her control within the Village except as follows;
 - a) the cooking of food using a Portable Barbecuing Appliance;
 - b) recreational burning or the cooking of food in Acceptable Fire Pits provided:
 - i) only clean fuel is used such as natural gas, dry wood or charcoal in amounts which will be contained within the fire pit;
 - ii) the fire pit is not used to burn Prohibited Debris;
 - iii) a means, acceptable to the Fire Chief, of controlling or extinguishing the fire is available on the property and within reasonable distance from where the fire occurs; and
 - iv) a responsible adult is present on the property when the fire is burning;

c) No person shall permit an open air fire or any other fire upon land owned, occupied, or under his or her control within the Village, except in a Portable Barbecuing Appliance, when a Fire Ban is in effect in the Village.

PART 4 OFFENSES AND PENALTIES

- 1) Where a person contravenes any provision of this Bylaw, then the owner of the property on which the contravention occurred, is guilty of an offense and upon issuance of a ticket shall pay a fine of \$500.00.
- 2) Where a person causes a fire beyond their control which causes any resulting emergency, then the owner of the property on which the emergency originated, shall be liable to pay all costs of all Emergency Response Service Providers incurred, and the Village shall be able to recover from such property owner all such costs, as a debt owing to the municipality.
- 3) This Bylaw shall come into force upon receiving third reading.
- 4) This Bylaw repeals Bylaw #63

Read a first time this 13th day of September, 2013.

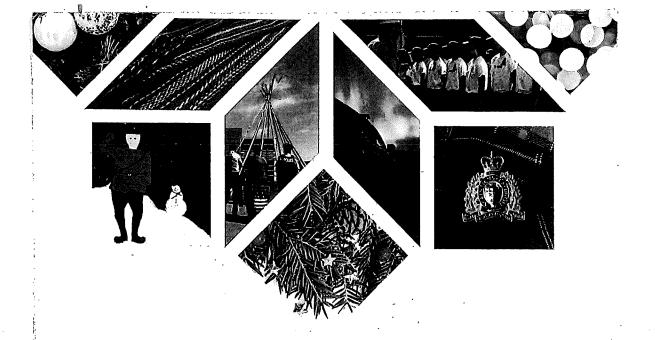
Read a second time this 13th day of September, 2013.

Read a third time and duly passed this 13th day of September, 2013.

signed this 13th day of September, 2013.

Mayor Eugene Dugan

Municipal Administrator Dennis Evans



Happy Holidays



May the joy and festivity of this season

connect us as one community across Alberta's towns, cities, rural municipalities and treaty lands. On behalf of the Alberta RCMP, we wish you a safe and happy holiday season.

Deputy Commissione Curtis Zablocki Commanding Office

Mike Good Human Resources Officer

John Ferguson
Criminal Operations Officer Core Policing Services

Chief Superintendent Peter Tewfik Officer in Charge of Community Safety and Well-Being

Assistant Commissioner Keith Finn Criminal Operations Officer -- Federal Policing

Exécutive Director Nina Sahasrabuddhe Strategy, Business and Innovation



Wishing you a wonderful holiday season, and all the best in the New Year.

Thank you for all you do to help better the lives of Albertans.





Rebecca Schulz, MLA Minister of Municipal Affairs



Summer Village of Birch Cove Box 8 Alberta Beach, AB TOE 0A0 cao@birchcove.ca December 13, 2022

To Whom It May Concern,

RE: Tippage Fee Increase

The Highway 43 East Waste Commission Board passed Bylaw NO. 1-2023 on December 6, 2022. Please find enclosed for your review a copy of the Highway 43 East Waste Commission Rate Bylaw.

Effective January 1, 2023, tippage fees will increase to \$60.00 per tonne.

Should you have any questions, please contact the Commission Manager Joe Duplessie at 780-284-3270, or via email at jduplessie@lsac.ca.

Sincerely,

Joe Duplessie

Joe Dephose

Commission Manager

/encl.

HIGHWAY 43 EAST WASTE COMMISSION

BYLAW NO. 1-2023

THIS BEING A BYLAW OF THE HIGHWAY 43 EAST WASTE COMMISSION, IN THE PROVINCE OF ALBERTA, TO ESTABLISH DISPOSAL RATES AND ALSO TO HAVE A RATE OF PENALTIES LEVIED AGAINST OVERDUE ACCOUNTS.

WHEREAS the disposal rates currently in effect at the Highway 43 East Waste Commission Regional Landfill are adequate to meet the financial requirements of the Commission's operation and;

THEREFORE the Commission duly assembled, hereby enacts as follows:

THAT effective January 1st, 2023 disposal fees are set as follows:

\$ 6.00 minimum charge for	1 to 100 Kilograms
\$60.00 per tonne (\$0.0600 per kg.)	101 Kilograms and up
Out of County	\$125.00 per tonne
Refrigerators, Deep Freezes or any Refrigeration Unit:	\$25.00 per unit
If accompanied by "Freon Removed Certificate"	\$10.00 per unit
Stoves, Dishwashers, Washers, Dryers, Hot Water Tanks,	
Pressure Tanks etc.	\$10.00 each
All furniture with springs (couches, mattresses, etc.)	\$15.00 each

General Metals & Wire etc. – steel drums are accepted if

Computers/Televisions

Empty and not previously used for hazardous waste \$60.00 per tonne

Propane tanks accepted if vented to the atmosphere.

Tires: Car & Truck Tires: (up to 22 inch) No charge
Large Equipment Tires: \$120.00 each

Concrete or Tree Stumps (no mixed loads): \$20.00 per tonne

Clean Demolition concrete and/or clean stumps of any size \$20.00 per tonne

Clean Demolition Concrete (Member Municipalities) \$10.00 per tonne

Compost Material (yard compost only NO food compost) \$30.00 per tonne

Penalties on overdue accounts will be calculated at 1.5% per month on the full balance outstanding. After an account has been outstanding for a maximum of three (3) months, the outstanding balance will be due in full and a deposit may be required prior to further access to the regional landfill site, as determined by the Board.

No Charge

Highway 43 East Waste Commission Bylaw No. 02-2021-01-2021 is hereby rescinded.

FIRST READING the 6th day of December 2022.

SECOND READING the 6th day of December 2022.

Chairman

Commission Manager



November 29, 2022

ADMINISTRATION OFFICE 4407 42A Avenue Box 299 Mayerthorpe, AB TOE 1N0

Phone: 780-786-3100 Fax: 780-786-4810

PLEASANT VIEW

LODGE 4407 42A Avenue Box 299 Mayerthorpe, AB T0E 1N0 Phone: 780-786-2393 Fax: 780-786-4810

SPRUCEVIEW LODGE & HEIGHTS 12 Sunset Boulevard Whitecourt, AB T7S 1S9 Phone: 780-778-5530 Fax: 780-778-5215

CHATEAU LAC STE. ANNE 5129-49 Ave Onoway, AB T0E 1V0 Phone: 780-967-0475 Fax: 780-967-0470

SUPPORTIVE HOUSING SERVICES 4503-52 Ave Whitecourt, AB T7S 1M4 Phone: 780-778-3623 Fax: 780-786-4810 Summer Village of Birch Cove 265-54418 Range Rd 251 Sturgeon County, AB T7T 0C7

Attention: Allyson Araujo, Chief Administrative Officer

RE: 2023 Municipal Requisition

Dear Allyson;

Please accept this letter as formal communication regarding the approved 2023 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July.

Your total requisition amount is **\$3,085.37** based on the 2023 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2023.

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

Dena Krysik Chief Administrative Officer



Summer Village of Birch Cove Chief Administrative Officer and

Administration Support Services Position

The Summer Village of Birch Cove is seeking the services of a permanent Chief Administrative Officer who will provide all required administration support services to ensure the operations and services of the Community are maintained. This position will report directly to the 3 member Council, and will be responsible for all administrative and operational matters relating to the municipality. For more information on this position and information on where to submit your proposal please visit www.birchcove.ca.

Barrhead Leader

How Farmers Can Strengthen Their Business Amidst Economic Uncertainty

(NC) From labour shortages and fluctuating commodities prices to evolving environmental risks, Canadian farmers continue to operate amid highly disruptive conditions. When looking to 2023 and beyond, how can agricultural producers continue to adapt and grow within this environment?

According to a recent RBC Agriculture poll, the majority of owners and operators are prioritizing:

- 1. The cultivation of a strong agricultural network to tap into for advice,
- 2. the recruitment of skilled workers,
- 3. building up their farm's leadership team,
- 4. investing in technology and data-driven decisions
- 5. and focusing on risk management planning.

"After weathering significant and unpredictable disruptions over the past two years, farmers are increasingly shifting their focus and investments on proactive priorities to strengthen their operations and cultivate growth," says Ryan Riese, national director of agriculture, RBC.

Here are three tips for producers looking to advance these priorities:

1. Make risk management part of your everyday decision-making.

Some activities may include regularly scheduled risk assessments, creating contingency cash flow projections and staying updated on the latest industry disruptions, trends and farming solutions.

2. Expand your knowledge with education and training opportunities. Owners and operators will need a broader understanding of business fundamentals than ever before. Explore courses from credible institutions and experienced instructors that focus on managing a modern farm operation, such as the free Foundations in Agriculture Management program offered by the University of Guelph.

3. Don't go it alone. To navigate an increasingly dynamic and interconnected sector, producers will need to rely on a wide range of employees, partners, suppliers and non-industry collaborators. Don't hesitate to turn to your advisor, lawyer, mentor or other trusted members of your professional network for proactive feedback and support.

Find more information at rbc.com/agriculture.

3 Tips To Help Your Farm To Adopt New Technology

(NC) From the spread of diesel- and gas-powered tractors in the 20th century, to the later development of software and advances in crop genetics, technology has time and time again transformed the way we farm and produce food. Today, it remains an equally critical investment for Canadian farmers looking to feed their communities and stay competitive amidst a hyper-connected, fast-changing economy.

According to a recent poll conducted by RBC Agriculture, about half of Canadian agriculture producers anticipate introducing new technology to their operations to support functions like data management, digital field, crop and inventory management, financial planning and cash flow management, and automation.

But while integrating newer technologies is a critical part of any

ENHANCEMENT . SCEF will not fund adult SANG members contribute \$0:50 from every gas bill. Individuals, non-profits, and administration costs, and municipalities. All other What Who local groups may apply for You may apply anytime Visit www.steannegas.com for throughout the year. nore information and applicatio How applications are reviewed every forms, Send your ideas to vielfso@steannegas.com. second month. In order to be eligible for We would like to be more Why Where intentional about the an award, applicants must members giving and leave a reside in the SANG legacy for future co-op borders members

farm's growth plan, the process may sometimes feel overwhelming. Here are three helpful tips to start and accelerate your farm's technological adoption:

1. Take the time to assess your current operations. Consider whether digital solutions can help streamline critical aspects of your farm such as data management; field, crop and inventory management; financial planning and cash flow modeling; and automation.

2. Understand your financing options. Investing in new technology can be expensive, but proactively planning and understanding your financing options can allow you to build critical investments into your broader business plan. Financing can be structured in many ways, with flexible terms, purchase options, currency choices and payment schedules to meet unique business owner needs. Speaking with an advisor at a financial institution can help you to explore the various available options and determine the solutions that work best for you.

3. Communicate the changes with your team. New technologies can be overwhelming to employees at first, but offering workshops as a way for them to get comfortable can empower them during this transformation, and offer new skills to enhance their career.

Find more information at rbc.com/agriculture.



Summer Village of Birch Cove

Chief Administrative Officer and Administration Support Services Position

The Summer Village of Birch Cove is seeking the services of a permanent Chief Administrative Officer who will provide all required administration support services to ensure the operations and services of the Community are maintained. This position will report directly to the 3 member Council, and will be responsible for all administrative and operational matters relating to the municipality. For more information on this position and information on where to submit your proposal please visit www.birchcove.ca.



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CAO and Administrative Support RFP

Summer Village of Birch Cove Chief Administrative Officer and Administration Support Services Position Request For Proposals

The Summer Village of Birch Cove is a small urban municipality located on the northeast end of Lac Ste. Anne County. With a population of only 45, and a parcel count of only 77, this quiet community is seeking the services of a permanent Chief Administrative Officer who will provide all required administration support services to ensure the operations and services of the community are maintained. This position will report directly to the 3 member Council, and will be responsible for all administrative and operational matters relating to the municipality.

Duties include (but are not limited to):

- -prepare annual operating and capital budgets, and ensure income and expenditures align with the approved budget
- -levy taxes as approved by Council, and collect same as per the Municipal Government Act
- -complete all required reporting with the Provincial and/or Federal Government
- -pre and post board meeting work (prepare and distribute agenda, record minutes, and all follow-up correspondence)
- -advise Council on MGA and other legislated requirements
- -ensure website is kept up to date
- -responsible for all accounts payable and accounts receivable
- -work with auditor for completion of annual audited financial statements
- -prepare all bylaws, policies, correspondence, reports required by Council
- -prepare annual reporting as required by the Council
- -work with Council on all matters related to the Summer Village
- -work with residents and other stakeholders on all inquiries and/or matters of the Summer Village
- -this position is responsible to provide all administration support services necessary to operate the Summer Village
- -the successful applicant will need to provide their own office space, laptop, printer, filing cabinets etc, currently the Summer Village operates the financial software operating system of Account Edge
- -the Summer Village's regular Board meetings are held every two months, but additional meetings may be required depending on matters at hand

Information on the Summer Village can be found on their website at www.birchcove.ca

Please ensure your proposal is inclusive of all services, or alternatively please ensure your proposal specifically highlights any costs or fees that would be over and above the expected service provision.

Requests for Proposals will be received until 12:00 noon on Wednesday, January 11th, 2023. Requests for

Proposals can be mailed to:

Mail: Summer Village of Birch Cove, Box 8, Alberta Beach, AB T0E 0A0 Attention Mayor Steven Tymafichuk or email: Mayor Steven Tymafichuk at s.tymafichuk@gmail.com

Thank you for your interest in the Summer Village, please be advised only those selected for interviews will be contacted.





AR110130

Subject: 2022/23 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs has reinstated the Fire Services Training Program. This program will provide \$500,000 in grant funding annually starting in 2022/23. Public safety is always a priority and, while we respect that fire services is a municipal responsibility, the Government of Alberta recognizes that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses that may be approved for delivery under this grant will align with key outcomes below:

- Alberta communities are supported in developing capacity to prevent, prepare for, and respond to identified risks.
- Training of fire services remains current and is updated as required.
- Training aligns with and supports community planning.

The grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant.aspx. If interested, please forward this information to your chief administrative officers and fire chiefs so they may complete the application form. Collaboration involving multiple municipalities is permitted but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This government recognizes the important work of fire services, and the grant program will help fire departments across the province be prepared with knowledge and skills to protect their communities.

Sincerely,

Rebecca Schulz

Minister

Below is an update on President Mike Pashak's meeting with Minister Shulz as well as a Briefing Note on the LGFF. We encourage you to please share this with your members of council and/or include it in your next meeting agenda package. If you have any questions, please don't hesitate to send them my way.

ASVA President Mike Pashak met with Minister Rebecca Schulz, Municipal Affairs in December to discuss ASVA's submission on LGFF allocations and Base funding. The Minister had reviewed the ASVA submission and the discussion was productive. Mike felt that the Minister understood and recognized that Summer Villages have changed. Municipal Affairs has a difficult task in front of them as they have three submissions and no consensus from the three municipal associations on how to proceed. The Minister was not able to commit to a date for when the LGFF allocation factors would be complete but hoped to have it done in the first half of 2023.

Please use the information in the attached briefing note when having conversations with your local MLAs, other Ministers or even with Municipal Affairs employees. The key messages being that Summer Villages have changed:

- we are no longer just seasonal recreational communities operating for only a portion of the year, as they were many decades ago.
- The growth in permanent year-round dwellings and residents has been phenomenal.
- Forty five percent of the Summer Villages are now similar in size to a regular Village based on the number of dwellings

Deb Hamilton

Interim Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca



ASVA - LGFF Briefing Note (15dec22)

Summer Villages have changed.

Summer Villages are no longer just seasonal recreational communities operating for only a portion of the year, as they were many decades ago. The growth in permanent year-round dwellings has been phenomenal.

Today, Summer Villages are vibrant communities that have many residents living there year-round and with many more residents utilizing their lake home throughout the entire year. Summer Villages have become sustainable municipalities that are a well-respected, recognized level of government and stewards of our lakes.

Forty five percent of the Summer Villages are now similar in size to a regular Village. This change has driven the need for year-round infrastructure. Like all other municipalities, Summer Villages now require all-weather roads, water and waste water systems, municipal buildings, trail systems, and recreational facilities.

To ensure their long term viability and meet the needs and demands of their residents, Summer Villages are dependent on the base funding allocation under MSI and the future LGFF to provide that capital infrastructure.

The ASVA records show that the last increase in grant funding for Summer Villages came in 1957 when a Summer Village successfully advocated for an increase to the Municipal Assistance Grant. That success meant the Summer Village portion of that grant increased from 25% of what other municipalities got to 50% of what other municipalities got.

The ASVA LGFF proposal recognizes that Summer Villages have changed and, on average, the Summer Village Base Amount would increase from what it is today to 75 percent of what all other municipalities get.

The ASVA proposal for LGFF allocation factors provides support to municipalities that have more Tangible Capital Assets (TCA) to upgrade and maintain, less fiscal capacity to self fund capital additions, and those with a high reliance on base funding. It also uses Total Private Dwellings instead of Population to identify growth pressures and core infrastructure needs.

The amount of historical MSI funding related to Education Tax Requisition is removed and allocated between TCA and a municipality's fiscal capacity. This recommendation also increases the Base amount of funding to better support villages and summer villages; approximately 137 of 340 municipalities in Alberta.





This proposal also includes unique and innovative method to allocate a portion of base funding between Summer Villages to better support the larger Summer Villages; those that are similar in size to a Village.

Knowing that change is difficult and getting buy-in from all municipalities for a new LGFF allocation formula will be even more difficult, the ASVA has proposed staying with familiar allocation factors and percent splits with some updates to the allocation factors that may better represent the drivers of infrastructure needs. The percentages proposed for the various factors do result in replicating the historical split in funding between the urban and rural municipalities.

Table 1 – ASVA Recommendations for weighting of LGFF allocations factors

ASVA Recommendation			
Allocation Factors	MSI Capital & BMTG	LGFF	
Population	58%	-	
Total Private Dwellings (note 1)	-	58%	
Education Tax Requisition/Assessment	30%	and	
Roads (KM of local roads)	12%	12%	
Tangible Capital Assets (TCA)	-	15%	
Own-Source Revenue to Assessment	~ .	15%	
Base Amount - Standard	\$110K	\$125K	
Base Amount - Summer Villages (note 2)	\$63K	\$94K	

Note 1 – Total Private Dwellings is a Statistics Canada data point in their Census of Population.

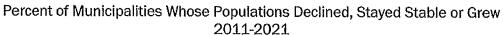
Note 2 — The Base Amount for Summer Villages in the above table is 75 percent of the standard amount and represents the average amount per Summer Village. More specifically, all Summer Villages get a base amount of \$72K and then an additional \$150 per Private Dwelling.

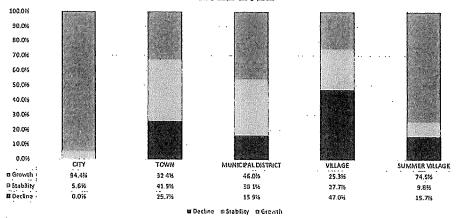




The following chart demonstrates how Summer Villages have changed and grown over the last decade. Summer Villages have experienced growth rates that are similar to Cities.

To review the full copy of the paper visit: https://www.abmunis.ca/advocacy-resources/governance/future-municipal-government





Summer Villages (all 51) and small Villages (35 of 81) with less than 300 population are dependent on LGFF Base funding. Yet, Summer Villages only receive one half of the Base funding than what other municipalities receive.

