

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
SUMMER VILLAGE OF BIRCH COVE IN THE PROVINCE OF  
ALBERTA, HELD ON OCTOBER 16<sup>TH</sup>, 2021,  
AT THE BIRCH COVE COMMUNITY SHELTER  
BIRCH COVE, ALBERTA, COMMENCING AT 10:00 A.M.**

**IN ATTENDANCE**

Mayor Steven Tymafichuk  
Deputy-Mayor Eugene Dugan  
Municipal Administrator Dennis Evans

**ABSENT**

**CALL TO ORDER**

The meeting was called to order at 10:00 a.m. by Mayor Steven Tymafichuk.

**ACCEPTANCE OF  
AGENDA**

Res. P21-457

Added to the Agenda was portable garages (tarp structures)  
Moved by Mayor Steven Tymafichuk that today's Agenda, as amended, be adopted. CARRIED

**APPROVAL OF  
MINUTES**

Res. P21-458

Moved by Mayor Steven Tymafichuk that the Minutes of the Regular Meeting of Council and the Organizational Meeting held on August 14, 2021, be approved, as presented. CARRIED

**PUBLIC HEARINGS**

There were no Public Hearings for this meeting.

**DELEGATIONS**

Mr. Tony Sonnleitner:

Mr. Sonnleitner spoke to three areas of concern for Council to consider for Land Use Bylaw changes. They are permitting Sea Cans and what terms they will have, Portable Garages Tarp structures, and Bed & Breakfast accommodations in the Village.

Res. A21-777

Moved by Mayor Steven Tymafichuk that Mr. Sonnleitner's presentation be accepted for information. CARRIED

Mrs. Sandra Lamburtus:

Res. A21-778

Moved by Mayor Steven Tymafichuk that Council form a committee referred to as the Beach Cleanup Committee made up of residents in the Village. CARRIED

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Res. A21-779                      Moved by Mayor Steven Tymafichuk that Council approves the expenditure of \$1700.00 to complete a survey of the beach area.                      **CARRIED**

Mrs. Lamburtus and her associates presented to Council the findings of the Beach Cleanup Committee. Areas requiring work to be done include the beach area and the boat launch area. Mrs.Lamburtus came up with 10 ideas for discussion for Council to consider.

**NEW BUSINESS**

Estimates on Main Park Projects:  
Administration received the estimate for construction of the second staircase in the amount of \$26,197.50. We are still waiting for the estimate on the doors for the shelter building. Deputy-Mayor Eugene Dugan will enquire again.

Res. A21-780                      Resignation of Councillor Vern Dery:  
Moved by Mayor Steven Tymafichuk that Council accepts the resignation of Councillor Vern Dery.                      **CARRIED**

Res. A21-781                      Bi-Election date:  
Moved by Deputy-Mayor Eugene Dugan that the date of the Bi-Election be set for December 11<sup>th</sup>.                      **CARRIED**

Res. A21-782                      Nomination Day:  
Moved by Deputy-Mayor Eugene Dugan that Nomination Day be set for November 13<sup>th</sup> at the Community Shelter from 11:00 am to noon.                      **CARRIED**

Res. A21-783                      Returning Officer:  
Moved by Deputy-Mayor Eugene Dugan that Dennis Evans be appointed as the Returning Officer for the purpose of the Bi-Election.                      **CARRIED**

**BYLAWS & POLICIES**

There were no Bylaws or Policies for this meeting.

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**FINANCIAL REPORTS**

Financial Reports for August & September:

Municipal Administrator Dennis Evans presented to Council the August & September financial statements as follows;

- Statement of Revenue & Expenses YTD.
- Balance Sheet as of the end of September.
- Cash Disbursements Journal for August & September.
- Bank Reconciliations for August & September.

Res. P21-459

Moved by Mayor Steven Tymafichuk the Financial Statements for August & September, as presented, be accepted for information. CARRIED

**CORRESPONDENCE**

Ilona Dugan:

Two letters were received from Mrs. Dugan. All points in the letters were addressed by Mayor Steven Tymafichuk

**COUNCILLOR REPORTS**

Mayor Steven Tymafichuk:

Mayor Tymafichuk had no meetings to report on

Deputy-Mayor Eugene Dugan:

Deputy-Mayor Dugan had no meetings to report on.

**ADMINISTRATORS  
REPORT**

Public Works Report:

There were no issues to report on.

Development Report:

Municipal Administrator Dennis Evans advised Council that there was one Development Permit issued in August & September for a dwelling, septic & well.

**CONFIDENTIAL  
ITEMS**

Res. A21-784

Moved by Mayor Steven Tymafichuk that Council go in camera at 1:10 pm to discuss the Management Services Agreement. CARRIED

Res. A21-785

Moved by Mayor Steven Tymafichuk that Council come out of in camera at 1:16 pm.

Res. A21-786

Moved by Deputy-Mayor Eugene Dugan that the administrators compensation be increased to \$2000 per

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**NEXT MEETING DATE** month. CARRIED  
December 18, 2021.

**ADJOURNMENT** There being no further business Mayor Steven Tymafichuk  
adjourned the meeting at 1:16 P.M.

These minutes approved this 18<sup>th</sup> day of December, 2021.

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Mayor Steven Tymafichuk

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Municipal Administrator  
Dennis Evans