

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE
SUMMER VILLAGE OF BIRCH COVE IN THE PROVINCE OF
ALBERTA, HELD ON JUNE 23RD, 2018,
AT #9 SPRUCE ROAD, BIRCH COVE, ALBERTA,
COMMENCING AT 10:00 A.M.**

IN ATTENDANCE

Mayor Eugene Dugan
Deputy-Mayor Steven Tymafichuk
Councillor Chad Teha
Municipal Administrator Dennis Evans

ABSENT

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Mayor Eugene Dugan.

**ACCEPTANCE OF
AGENDA**

Res. P18-395

Moved by Mayor Eugene Dugan that today's Agenda, as presented, be adopted. CARRIED

**APPROVAL OF
MINUTES**

Res. P18-396

Moved by Deputy-Mayor Steven Tymafichuk that the Minutes of the Regular Meeting of Council held on April 21st, 2018, be approved, as presented. CARRIED

PUBLIC HEARINGS

There were no Public Hearings for this meeting.

DELEGATIONS

There were no Delegations for this meeting.

NEW BUSINESS

Town Hall meeting review:

Council discussed the outcomes of the recent Town Hall meeting.

Capital Projects:

Council set the priorities for upcoming Capital Projects; The second set of stairways, Brushing the walkways throughout the Village, the addition of a new pumphouse at the well site and the Outdoor Privy for the main park.

Newsletter:

Council discussed the content for an upcoming summer newsletter.

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BYLAWS & POLICIES

Bylaw # 136-18, the Code of Conduct Bylaw:

Res. A18-670

Municipal Administrator Dennis Evans read for the first time Bylaw # 136-18, the Code of Conduct Bylaw.

Moved by Deputy-Mayor Steven Tymafichuk that Council accept first reading of Bylaw # 136-18, the Code of Conduct Bylaw. CARRIED

Res. A18-671

Municipal Administrator Dennis Evans read for the second time Bylaw # 136-18, the Code of Conduct Bylaw.

Moved by Mayor Eugene Dugan that Council accept second reading of Bylaw # 136-18, the Code of Conduct Bylaw. CARRIED

Res. A18-672

Moved by Mayor Eugene Dugan that Council hear all three readings of Bylaw # 136-18, the Code of Conduct Bylaw, in one Council meeting.

CARRIED UNANIMOUSLY

Res. A18-673

Municipal Administrator Dennis Evans read for the third time Bylaw # 136-18, the Code of Conduct Bylaw.

Moved by Councillor Chad Teha that Council accept third reading and duly pass Bylaw # 136-18, the Code of Conduct Bylaw. CARRIED

Res. A18-674

Quality Management Plan:

Administration presented to Council the new Safety Codes Quality Management Plan.

Moved by Mayor Eugene Dugan that Council accepts and approves the Quality Management Plan. CARRIED

FINANCIAL REPORTS

Financial Reports for March:

Municipal Administrator Dennis Evans presented to Council the April and May financial statements as follows;

- Statement of Revenue & Expenses YTD.
- Balance Sheet as of the end of May.
- Cash Disbursements Journal for April & May.
- Bank Reconciliations for April & May.

Res. P18-397

Moved by Deputy-Mayor Steven Tymafichuk the Financial Statements for April & May, as presented, be accepted for information. CARRIED

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CORRESPONDENCE

Municipal Affairs:

Correspondence received from Municipal Affairs advising the Village of the 2018 MSI Capital funding which is allocated to the Village in the amount of \$74,498.00. Council received the correspondence for information.

Municipal Planning Services:

Correspondence received from Municipal Planning Services advising the Village of a proposed subdivision in the County of Barrhead. Council had no comments.

COUNCILLOR REPORTS

Mayor Eugene Dugan:

Mayor Dugan had no meetings to report on.

Deputy-Mayor Steven Tymafichuk:

Deputy-Mayor Tymafichuk reported on the LEPA meeting and the Community League meeting he attended.

Councillor Chad Teha:

Councillor Teha had no meetings to report on.

**ADMINISTRATORS
REPORT**

Development Report:

Municipal Administrator Dennis Evans advised Council that there was one Development Permit for an addition to a dwelling and one Compliance Certificate issued in May.

**CONFIDENTIAL
ITEMS**

There were no Confidential Items for this meeting.

NEXT MEETING DATE

September 15, 2018, Birch Cove.

ADJOURNMENT

There being no further business Mayor Eugene Dugan adjourned the meeting at 11:15 A.M.

These minutes approved this _____ day of _____, 2018.

Mayor Eugene Dugan

Municipal Administrator
Dennis Evans